



2014 MN WIFT Production Grant Guidelines

Minnesota Women in Film and Television (MN WIFT) is pleased to announce the 2014 MN WIFT Production Grant. We will award \$1,500 in grant funds in 2014.

The grant will be awarded to one or more MN WIFT full member(s) working in film, television, or new media. The grant is intended to supplement the production of a project that is currently in the idea and planning stage, or a work in progress. Projects must be by, for, or about women. Jurors will look for uniqueness of vision, artistic excellence, and professional quality.

The project(s) we choose to fund will be selected by a jury process (with jurors appointed by MNWIFT Board of directors.) The \$1,500 in grant funds may be awarded to one applicant or split across up to 3 applicants.

Application Deadline: Submissions must be postmarked by Friday July 11, 2014. The grant recipient(s) will be announced in August of 2014.

About Minnesota Women in Film and Television

“Together we’re a strength, a voice, a force”

Minnesota Women in Film & Television (MN WIFT) is a 501(C)(3) non-profit, all-volunteer organization that educates, empowers, and engages women working in the film, television, and media industry. The Minnesota chapter of WIFT was formally established in 2005. It joins over 40 other Women in Film chapters with 10,000 global members.

Our organization is comprised of people who work in film, television, and new media in Minnesota. We exist to educate and support women in these industries. In the process, we share ideas, connect with each other, and create momentum that benefits careers.

Applying for the Grant - General Instructions

Please read the guidelines from beginning to end before starting the application. Allow a reasonable amount of time to complete and assemble the application materials. Submit only the materials that are required. Do not submit additional materials. Submission materials will not be returned.

Eligibility

Minnesota Women in Film and Television welcomes all full members who fulfill the following criteria to apply for the MN WIFT Production Grant. Only the applications that meet the eligibility requirements will be accepted for further consideration and judging.

Projects must be by, for, or about women.

The grant is open to individuals credited in a key role of the proposed work. This could include: Director, writer, producer, cinematographer, production designer, gaffer, costume designer, makeup and hair designer, special effects designer, or editor.

Applicant must be:

- A U.S. citizen or have permanent resident alien status.
- A current Minnesota resident who has resided in the state continuously for a minimum of one full year before the application deadline. Applicants may be required to provide documentation in addition to a driver's license if residency is in question.
- A full member current on your dues of MN WIFT (you may upgrade from Associate to Full Member at the time of your submission).

2014 MN WIFT Production Grant jury members are not eligible to apply. Members of the MN WIFT Board of Directors are not eligible to apply. Members who received a MN WIFT production grant in the prior year are not eligible to apply.

Equal opportunity to participate in and benefit from the programs of MN WIFT is provided to all individuals regardless of race, national origin, color, age, religion, sexual orientation, or disability.

Eligible Genres and Formats

- Feature-length narratives
- Short-form narratives
- Feature-length documentaries
- Short-form documentaries
- Feature-length experimental projects
- Short-form experimental projects
- Feature-length animated projects
- Short-form animated projects
- Music videos
- Educational films and videos
- Teaser for a film or project
- Sizzle reel for a broadcast piece
- TV shows
- Web Series
- Web moving image project
- Advocacy video
- Long form (4 minutes or more) news programming

Genres and Formats Not Eligible

- Works produced for a class assignment or a degree program
- Advertising commercials
- Industrial films and videos
- Corporate films and videos
- Completed works
- Trailers
- Director's reels

Application Materials

You must submit your work sample and the following written materials. Each of these materials must be included in the application by the deadline, or the applicant will be disqualified from consideration for the grant. Submission materials will not be returned.

Submit the Following Documents *(please label each piece of paper with your name)*

- Application Cover Sheet – please print the attached for your use.
- Resumé may be up to two pages. Please highlight your work in the film, television, or new media industry.
- Grant Plan may be up to two pages telling us about your project. Your plan should include:
 - Proposal narrative: a synopsis of your proposed project (what it is about, your vision, and why it is different or interesting.)
 - Details:
 - Expected length of project
 - Genre of your project
 - Project timeline
 - Key crew
 - Financial
 - Amount you are seeking from us
 - How this will help you complete your project
 - Project budget
 - Possible additional funders
 - Work sample or samples are requested to give us an idea of your past work. We will view only **10 minutes** from each applicant. Your work sample may be from one past project or excerpts from multiple past projects. If you are requesting finishing funds at least a portion of the 10 minutes of your work sample should include related footage.
 - Your work sample may be submitted via an internet link address **OR** by DVD. *If you are submitting a DVD please label it with your name. DVD will not be returned.*
 - Work sample list format is included with the application cover sheet - it asks you to list the title of the work, your role on the project, the running time of the full work, the running time of this sample and the year of completion.

- A copy of your MN Driver's License or MN-Issued Picture ID to verify proof of residency. You must be a Minnesota Resident (for at least one year) to qualify.

Important Dates and Mailing Address

Application Deadline: Postmarked by Friday July 11, 2014

Mail your completed application to:

Minnesota Women in Film & Television

Attn: MN WIFT Production Grant

2751 Hennepin Ave. So, #112

Minneapolis, MN 55408

For questions about the grant or the application process, contact Cheri Anderson, MN WIFT at Cherimpls@gmail.com

If you are selected to receive a grant

Each artist receiving a grant will be required to sign a contract stipulating the terms of the grant award. Grantees must return signed contracts within 45 days of the date on the official letter of notification. Grantees must submit a final report at the conclusion of grant activities. The grantee is encouraged to keep MN WIFT updated as to their project's status. Any changes to the grant plan must be approved by the MN WIFT Production Grant administrator. Grantees have one year from the contract date in which to complete grant activities. Grant will be distributed within 14 days of receiving the signed contract.

Grants and Taxes

Grants to individuals may be subject to state and federal income tax. Please contact your tax preparer for further information.